

Agenda

Jefferson County Finance Committee

Jefferson County Courthouse
320 S. Main Street
Room 112
Jefferson, WI 53549

Date: Thursday, February 28, 2008

Time: 8:30 a.m.

Committee members: Buchanan, Ron (Chair)
Mode, Jim
Molinaro, John
Rogers, Pamela
Schmeling, Sharon L.

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Discussion and possible action regarding request from the Emergency Management Director for the purchase of sand bags
7. Discussion and possible fund transfer recommendation to County Board regarding recreation improvements for County Parks
8. Discussion of administrative audit items referred by Administration & Rules/ICC Committee
 - a. Develop standard financial summary report format
 - b. Update regarding proposal to Administration and Rules Committee for financial function realignment
 - c. Update regarding various committees review of invoices procedures
9. Review calendar year end 2007 financial data and recommend related actions to County Board regarding
 - a. Transfers for departmental deficits
 - b. Funding to be carried forward for 2008 budget
 - c. Transfers between funds for 2007 as per fund balance policy
 - d. Health/dental deficits
 - e. Other year end 2007 items as needed
10. Contingency fund transfer request for purchase of new voting system for County Board
11. Closed session pursuant to Section 19.85(1)(e) Wisconsin Statutes for the purpose of discussing real estate sales.
12. Return to open session
13. Possible action regarding real estate sale discussed in prior closed session.
14. Set next meeting date and agenda
15. Adjourn

Next scheduled meetings: Thursday, March 13, 2008
Thursday, April 10, 2008

All meetings are scheduled to begin at 8:30 am unless otherwise noted

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.